



**BOARD OF COMMISSIONERS
of the
PORT OF PALM BEACH DISTRICT**

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), PERSONS IN NEED OF A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHALL, WITHIN THREE (3) DAYS PRIOR TO ANY PROCEEDING, CONTACT THIS OFFICE, ONE EAST 11TH STREET, SUITE 600, RIVIERA BEACH, FLORIDA 33404 - 6921 (561-842-4201).

**Regular Board of Commissioners Meeting Agenda
4:00 PM**

**Thursday, October 15, 2020
Hybrid Remote Meeting- GoToMeeting
One East 11th Street - 6th Floor
Riviera Beach, Florida 33404-6921**

- THIS MEETING IS OPEN TO THE PUBLIC -

Chair Wayne M. Richards
Vice-Chair Joseph D. Anderson Secretary/Treasurer Blair J. Ciklin
Commissioner Jean L. Enright Commissioner Katherine M. Waldron
Executive Director Manuel Almira
Port Attorney Gregory C. Picken

I. REGULAR BOARD MEETING

CIVILITY AND DECORUM: The Port of Palm Beach is committed to civility and decorum by its officials, employees and members of the public who attend this meeting.

- Officials shall be recognized by the Chair and shall not interrupt a speaker.
- Public comment shall be addressed to the Board of Commissioners as a whole and not to any individual on the dais or in the audience.
- Displays of anger, rudeness, lack of respect, obscene or vulgar conduct shall not be permitted.
- The audience is expected to be respectful of others when they are addressing the Board of Commissioners.

A. VIRTUAL MEETING DECORUM

Please be aware of the importance of allowing individuals to speak one at a time. If a question or a comment is to be made by a Commissioner, please wait for the Chair to acknowledge you before you begin speaking.

B. CALL TO ORDER / ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. ADDITIONS, DELETIONS AND REORGANIZATIONS OF THE AGENDA

E. APPROVAL OF AGENDA

F. APPROVAL OF THE MINUTES

F.1. [Approval of the Minutes](#)

Suggested Action: Motion to approve the minutes of the September 17, 2020 Board of Commissioners Meeting.

G. PRESENTATIONS AND ANNOUNCEMENTS

H. CONSENT AGENDA

H.1. [Financial Statements for the month ended August 31, 2020 \(FY 2020\)](#)

Suggested Action: Motion to approve Financial Statements for the month ended August 31, 2020 (FY 2020).

H.2. [Financial Reports for the month of August 2020 \(FY 2020\)](#)

Suggested Action: Motion to approve the Cargo Reports and Customer Performance Summary for the month of August 2020 (FY 2020).

H.3. [Cash and Investments for August 2020 \(FY 2020\)](#)

Suggested Action: Motion to approve the Cash and Investment Balances, FDOT Seaport Grants and American Express Monthly Statements – August 2020 (FY 2020).

H.4. [Accountant's Review Report for February, March, April, May, June, July and August 2020 \(FY 2020\)](#)

Suggested Action: None

H.5. [Contract Renewals](#)

Suggested Action: Motion for the Executive Director to execute one-year contract extension with MCCi.

H.6. [Contract Report](#)

Suggested Action: None. Informational item only.

- H.7. [Berth One Shore Power - Change Order No. 1 - Wilco Electrical, LLC](#)
Suggested Action: Motion to approve Berth One Shore Power Change Order No. 1 in the amount of \$31,137.51.
- H.8. [Peanut Island Boundary Survey - Approval of Proposal for Professional Surveying and Mapping Services - Bowman Consulting Group Ltd](#)
Suggested Action: Motion to approve Bowman Consulting Group Ltd proposal for the survey of the US Coast Guard Facility on Peanut Island in the amount of \$15,456.50.
- H.9. [Mediation Week 2020 - Proclamation](#)
Suggested Action: Motion to approve a Proclamation declaring October 11-17, 2020 as Mediation Week.
- H.10. [Port's Equal Employment Opportunity Statement for Policies and Contracts](#)
Suggested Action: Motion to accept the update to the Port's Equal Employment Opportunity Statement for Policies and Contracts.
- H.11. [Public Relations & Marketing](#)
Suggested Action: Informational item only.
- H.12. [Business Development & Commissioner Community Outreach](#)
Suggested Action: Port staff respectfully requests consideration and ratification/approval for purchasing of listed event tickets and donation.

I. DISTRICT REPORTS

- I.1. [Executive Director's Report](#)
Suggested Action: Informational item only.
- I.2. [Port Engineer's Report](#)
Suggested Action: For review only.
- I.3. [Business Development Report](#)
Suggested Action: Informational item only.
- I.4. [Governmental Affairs Report](#)
Suggested Action: Informational item only.
- I.5. [Commissioner Reports](#)
Suggested Action: Informational item only.

J. OLD BUSINESS

- J.1. [Outstanding Receivable - Second Amendment to Multi-vessel Operating Agreement - Bahamas Paradise Cruise Line](#)
Suggested Action: The Board Of Commissioners is respectfully requested to listen to the oral presentation on the new terms and approval of the Second Amendment to

Multi-vessel Operating Agreement.

K. NEW BUSINESS

K.1. [Port Tariff and PPBD Freight Tariff Update](#)

Suggested Action: Motion to approve and adopt Tariff No. 23 and PPBD Freight Tariff No. 8016 as presented, with an effective date of November 1, 2020.

K.2. [Common Operating Platform for Real-Time Response - Three year Agreement - STRAX Intelligence Group](#)

Suggested Action: Approval of Agreement in the Amount of \$140,000.00 for three years.

L. COMMENTS FROM THE PUBLIC

M. COMMENTS FROM THE BOARD OF COMMISSIONERS

N. SET NEXT MEETING DATE

Regular Board of Commissioners Meeting - Thursday, November 19, 2020 – 4:00 p.m.

O. ADJOURNMENT

NOTE: ANY PERSON WHO DESIRES TO APPEAL ANY DECISION MADE BY THE BOARD OF COMMISSIONERS WITH RESPECT TO ANY MATTER CONSIDERED AT ANY MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS AND THAT, FOR SUCH PURPOSE, HE OR SHE NEEDS TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE ITEMS LISTED FOR THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL NOT BE DISCUSSED UNLESS A COMMISSIONER DESIRES TO DISCUSS AND, IN THAT CASE, THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND DISCUSSED PRIOR TO THE REGULAR AGENDA ITEMS.